



Committee Minutes

SQUASH COMMITTEE MEETING – Monday Oct 11th, 2021 Held at the club from 18:00

	DETAIL																																
1.	<p>PRESENT</p> <p>COMMITTEE MEMBERS present Tony Hindley (TH) – Chairman Mike Sharman (MS) – Secretary Andy Keeble (Sponsorship) Pete Ceuppens (PC) – Membership Secretary Dave Kelly (DK) – Club Development Graham Woods (GW) – Junior Coach Graham Hunter (GH) – Treasurer</p> <p>MEMBERS present None</p>																																
2.	APOLOGIES																																
3.	<p>APPROVAL OF PREVIOUS MINUTES</p> <p>There were no comments from the committee regarding the previous minutes.</p>																																
4.	<p>ACTION POINTS FROM PREVIOUS MEETING</p> <table border="1"> <thead> <tr> <th>AREA</th> <th>TOPIC</th> <th>WHAT</th> <th>WHO</th> <th>WHEN</th> </tr> </thead> <tbody> <tr> <td>Chairman</td> <td>Roles and responsibilities</td> <td>To fill vacant roles of Social Sec,</td> <td>TH</td> <td>Ongoing</td> </tr> <tr> <td>Coaching</td> <td>Juniors</td> <td>AK to liaise with MA over joint initiative with tennis.</td> <td>AK</td> <td>Ongoing</td> </tr> <tr> <td>Financial/Treasurer</td> <td></td> <td>GH to have a non-membership income category within the management accounts that includes guest fees and non-member training levy etc</td> <td>GH</td> <td>Comp</td> </tr> <tr> <td rowspan="2">Facilities</td> <td rowspan="2">Seating</td> <td>Update : the cost of a single bench is circa £50 for materials. Approval to proceed given.</td> <td>MS</td> <td>Ongoing</td> </tr> <tr> <td>Update : MS to complete the sides and consider how best to keep the corner pieces</td> <td>MS</td> <td>Ongoing</td> </tr> </tbody> </table>					AREA	TOPIC	WHAT	WHO	WHEN	Chairman	Roles and responsibilities	To fill vacant roles of Social Sec,	TH	Ongoing	Coaching	Juniors	AK to liaise with MA over joint initiative with tennis.	AK	Ongoing	Financial/Treasurer		GH to have a non-membership income category within the management accounts that includes guest fees and non-member training levy etc	GH	Comp	Facilities	Seating	Update : the cost of a single bench is circa £50 for materials. Approval to proceed given.	MS	Ongoing	Update : MS to complete the sides and consider how best to keep the corner pieces	MS	Ongoing
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		attached.		
Facilities	Maintenance Calendar	To be added to MOU.	MS	Ongoing
Facilities	Roof	Obtain further quotes for the roofing work. Note : it was noted that the roof has not linked despite the recent storms although has leaked at the junction with the Sports club DK to liaise with DM. Update : DK to chase DM re the leak on the window frame. New : Organise for Holmes Chapel roofing to visit site to get a view of the longevity of the existing roof. Speak to Steve Elstone re getting his view of the roof. Update : GW has not yet seen Steve. Speak to Morten L re architect work for new courts	GW DK DK GW	On hold Ongoing Ongoing
Facilities	Phase 2	New : speak to Natalie at AE to discuss 2 nd hand vending machine. Update : DK spoke to Nat who has now passed him onto Ben Whitham – DK waiting a call back. Awaiting restart	DK DK	Ongoing Nov
Membership	Membership	Speak to Tim Slater re a new Facebook campaign in order to gain new members(see below). Update: Pete has spoken to Tim who has highlighted a slight cost associated with this – cost to be tabled at the next meeting. Update: this was discussed at the committee meeting who approved the required £50 spend. Carry forward to next committee meeting	PC	Ongoing
Secretary	Admin	Work with Neil in order to achieve this asap. Update: contact made with Neil and NF to	GW	Ongoing





		Clubmark Actions	<p>produce a list of outstanding activity. Current sticking block is around the Junior team and medical/CB check.</p> <p>Re-submit DBS checks on all coaches.</p> <p>Update : DBS checks have been submitted and are starting to be returned.</p> <p>Update : GW has written to Neil L requesting a name from England squash in order to have a site visit.</p> <p>Update : TH to request a further update to the booking system to make it clear that 'guests' are not insured and the member must make them aware of this by accepting liability.</p>	TH	Comp
Previous month			<p>New actions from last comm. Meeting</p> <p>Investigate 'Team App' to review usage and whether it could be used at the wider club</p> <p>Produce a summary of the financial position regarding the summer squash leagues so this can be closed off</p> <p>Obtain a quote from the Post Office for</p> <p>The committee re-confirmed that bulbs will be replaced in courts 2 – AK to source and complete</p> <p>Complete the Main Club form to obtain a discretionary grant of £250 in order to replace the broken window</p> <p>It was approved that PC should have access to the Bank Account</p> <p>It was approved that MS should be compensated for the food from last Thursday,</p>	GH GW AK AK/GH TH/GH TH/GH MS/GH	Ongoing Comp Comp Comp Comp Comp
NEW	NEW		Replace light bulbs in court 1	AK	Nov





		Chase Dan B and Noah re their membership	PC	NOV
		Promote Charles' restring service	AK	NOV
5	<p>CHAIRMAN'S REPORT (TH) The Chairman updated the committee on any outcome of the Main Club, this was predominantly around the new initiative that has been tabled regarding the FITISM proposal.</p> <p>FITISM are a personal training capability and they have proposed entering into a joint venture with Knutsford Sports Club. This will yield a 5th section and generate an income for the main club.</p> <p>Ongoing conversations are happening between the Club, the landlord and FITISM with the aim of concluding by the end of the year</p> <p><u>Blocked booked courts</u> A couple of members have raised a concern regarding the number of evenings where courts are blocked booked, the committee discussed options and will release a few courts where applicable, however, its a balance between releasing courts for members to play league games and block booking for the benefit of other members, such as club night and coaching. Courts will be aligned to each other in order to release a couple of courts through the evening.</p>			
6	<p>COACHING REPORT (GW) Junior Coaching So far, junior coaching has been a success with a target of 18 to be achieved</p> <p>Girls Coaching Girls coaching is starting to begin again and the allocation will be moved to a Wednesday evening</p> <p>Senior Coaching Restarted and a success so far</p>			
7	<p>EXTERNAL COMPETITIONS REPORT(MS)</p> <p>NWCSL Winter leagues We are now into our 3rd week of the NWCSL leagues and Knutsford continue with their teams in Div 3 2 teams Div 4 2 teams Div 5 1 teams</p> <p>So far we've not had the need to cancel any matches and only one evening where we fielded 3 players in the 5th team. At this moment in time all teams are performing well in their relevant leagues</p>			





	NWCSL Summer leagues Now concluded until next year	
8	FACILITIES REPORT(DK) Club development of phase 2 (DK) The lights in court 1 will be replaced during November	
9	INTERNAL COMPETITIONS REPORT (JW) No further update as all internal leagues are being managed as normal pre-Covid	
10.	MEDIA REPORT (AK) Team Kit(AK) AK to produced an advert for the latest kit Facebook campaign Carried forward to next comm. meeting	
11.	MEMBERSHIP REPORT (PC) We are currently running at a membership of 77 people, this is down by about 50 pre-Covid PC to chase Dan Burton and Noah to rejoin	
13.	SECRETARY'S REPORT (MS) Nothing to report Club Mark No further progress	
13.	SOCIAL REPORT No social activity planned	
14	SPONSORSHIP REPORT (AK) 1.Sponsorship No further update 2. Funding Carried forward	
<u>15</u>	TREASURERS REPORT (GH) Graham H couldn't attend the meeting, therefore, no Treasurers report was forthcoming	





17	<p><u>AOB</u> This month's AOB items</p> <ol style="list-style-type: none">1) Block booked courts – discussed and amendments made2) New website – discussed and it was agreed NOT to renew with the existing provider3) Charles' restring service – has been approved by the committee and will be advertised around the club by AK	
18	<p>NEXT MEETING Monday 8th November 2021</p>	

Notes prepared by Mike Sharman

